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COMMONWEALTH OF VIRGINIA



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July 20, 2011

Acting Chief Sharon Chamberlin
Norfolk Police Department
100 Brooke Avenue
Norfolk, VA 23510

RE: Legal Review of Norfolk Community Services Board (NCSB) Matter

Dear Chief Chamberlin:

I have now had the opportunity to thoroughly review the criminal investigative materials provided to this Office by the Norfolk Police Department regarding the above-referenced matter, more specifically the issues arising from the payment of a suspended/non-working employee, Jill McGlone, for approximately 12 years. I write now to advise you that this Office will not initiate criminal charges in the matter.

While the detailed and in-depth criminal investigation by the Norfolk Police Department does raise questions about prior management operations of the NCSB, the evidence obtained does not support pursuing a criminal prosecution against Jill McGlone or any NCSB employee.

Please know this Office appreciates the patience shown by all interested parties in allowing this Office the necessary time to complete our legal review of the criminal investigation. If you require additional information, please contact me.

Very truly yours,

A handwritten signature in cursive script that reads 'Gregory D. Underwood'.

Gregory D. Underwood
Commonwealth's Attorney